

Strategic Business Development & Optimization(SDB&O)

Theme: Managing the Critical Controls of Mobile Equipment Risks

Dates: 29th April – 03rd May 2024



ENGINEERED WASTE ROCK DUMP(EWRD)

Day	Activity	Details	Location	Time	Responsible
Monday	Prestart: LV, HV and Mobile Equipment interaction	<ul style="list-style-type: none"> Vehicle Interaction Maturity framework LV, HV & Mobile Equipment Interaction controls Vehicle Interaction Required operating states Quiz 	West Wall Office	6:30am-7:00am	Jacky Yanit
	Days Activity: Do Inspections on all Mobile Equipment	Do Group Inspections on Moxys, Dozers and Excavators on Site	EWRD Work sites	7:30-8:00am	All work Groups
Tuesday	Prestart Meeting Topic: Supervision of Work and Risk	<ul style="list-style-type: none"> Use Information Package provided to explain Key Driver & Operator Medicals and VOC requirements, understand Demerit point system and legal requirements under the Act-Duty of care Quiz 	EWRD West Wall Office	6:30am-7:00am	Group 1
	Days Activity: Group Inspection on Excavator(s)	<ul style="list-style-type: none"> Identify employees not attended Medicals and schedule them 	West wall Office	7:30-8:00am	All Work Groups
Wednesday	Prestart meeting Topic: Fatigue Management	<ul style="list-style-type: none"> Use Information Package provided to explain OTML Policy on Fatigue Management, Driver Operator Fitness, Alcohol & Drugs, Fatigue and redi-watch awareness. Quiz 	EWRD West Wall Office	6:30am-7:00am	Group2
	Day's Activity: Job Observation and Interaction	JSO&I cards to be given to all and conduct observations in various EWRD work locations, discuss in next prestart and Report in INX	EWRD Project Sites	7:30-8:00am	All works groups
Thursday	Prestart Meeting Topic: Workshops and Maintenance	<ul style="list-style-type: none"> Using Information Packages provided explain workshop QA/QC requirements, tyre operator competency, tyres and rims safety Quiz 	EWRD West Wall Office	6:30am-7:00am	Group3
	Day's Activity: ILEAD-Do an Inspection on Mobile Equipment(Dozer)	<ul style="list-style-type: none"> Review Previous audit actions Do inspection at Starwest west workshop with Starwest leaders- discuss actions in next prestart and Report in INX 	Westwall	7:30-8:00am	EWRD and Mine Starwest Leaders
Friday	Prestart Meeting Topic: Vehicle Condition and System	<ul style="list-style-type: none"> Using Information Packages provided explain Critical Pre-start checks, importance of trackpro and other safety devices/systems and Fundamental stable parking Quiz 	EWRD West Wall Office	6:30am-7:00am	Group4
	Day's Activity: Do an Inspection EWRD Light Vehicles	Do inspection on EWRD Light Vehicles and Generate actions -discuss in next prestart and Report in INX	EWRD Project Sites	7:30-8:00am	All Work Groups

GEOLOGY AND EXPLORATION(GEX)

Day	Activity	Details	Location	Time	Responsible
Monday (29-April - Day 2)	Prestart: LV, HV and Mobile Equipment interaction	Vehicle Interaction Maturity framework LV, HV & Mobile Equipment Interaction controls Vehicle Interaction Required operating states Quiz	Geneva Coreshed Meeting Area	7:00am -7:30	GEX Safety -Jeanson Wanjiman
	Days Activity: Do Inspections on all Mobile Equipment	Conduct Group Inspections on Moxys, Dozers and Excavators, all LV Forklift and other Vehicles used on Site by Deepcore.	Each Department sections/worksites	8:00am-8:30	Logistics/Resource Development/Sample Prep Team (Team Leaders to Lead) with Deepcore Safety Representatives
Tuesday (30th April) Day 3	Prestart Meeting Topic: Supervision of Work and Risk	Use Information Package provided to explain Key Driver & Operator Medicals and VOC requirements, understand Demerit point system and legal requirements under the Act-Duty of care and Quiz	Geneva Coreshed Meeting Area	7:00am -7:30	GEX Safety -Jeanson Wanjiman/Norman Gundu-Logistics Supervisor
	Days Activity: Group Inspection on Forklift	Check GEX teams permits and tickets - Review GEX controls for vehicle interaction at work site - Ensure Gex team is fit for work today (Scheduling those who are yet to do medicals for medical check up) - Ensure vehicles and moving plant at Geneva and Coreshed site are checked.	CoreShed Area	8:00am -8:30am	GEX Safety -Jeanson Wanjiman
Wednesday (01th May) Day 4	Pre-start Meetings Topic 3: Fatigue Management	Use Information Package provided to explain OTML Policy on Fatigue Management, Driver Operator Fitness, Alcohol & Drugs, Fatigue and red-watch awareness to GEX employees. - Ask questions for check and balance if employees have understood the information.	Geneva Coreshed Meeting Area	7:00am -7:30am	GEX Safety -Jeanson Wanjiman/ GEX Supervisors
	Days Activity: -Conduct Fatigue Audit for GEX employees. Issue and Conduct Self Assessment Questionnaires. - Job Observation, Monitoring and Interaction.	Job observation and interaction cards will be distributed to respective employees in each department sections, Observations and interactions will be discussed and addressed in the next Pre-Start. All JSO & O&I will be reported into INX.	Geneva Coreshed Meeting Area	8:00am-8:30am	GEX Safety -Jeanson Wanjiman/ GEX Supervisors
Thursday (02nd May) Day 5	Prestart Meeting Topic: Workshops and Maintenance	Using Information Packages provided, GEX responsible team leader will explain workshop QA/QC requirements, tyre operator competency, tyres and rims safety.	Geneva Coreshed Meeting Area	7:00am -7:30am	GEX Safety -Jeanson Wanjiman/ GEX Supervisors
	Days Activity: Conduct inspections Tyer and Rim all LV, Forklift other mobile equipments , Conduct risk assesment and review safe working procedures.	Review, audit, plan and set safety measures from previous audit actions. Conduct inspections with Deepcore Supervisors and Managers regarding their Workshop and Maintenance procedures align their procedures with OTML Safety standard and compliance Policies.	Geneva Coreshed Meeting Area/ Deepcore Yard	8:00am-8:30am	GEX Safety -Jeanson Wanjiman/ GEX Supervisors Deepcore Supvosors and Managers
Friday (03rd May) Day 6	Pre-start Meetings Topic 5: Vehicle Conditions and Systems	GEX team to Conduct Critical Prestart Checks Team , explain the importance of TrakPro and other safety devices/systems and provide brief explanation of Fundamental Stable Parking.	Geneva Coreshed Meeting Area/ Deepcore Yard	7:00am -7:30am	GEX Safety -Jeanson Wanjiman/ GEX Supervisors Deepcore Supvosors and Managers
	Days Activity: Conduct inspections on all LV for GEX and Deepcore	Provide feedback from the inspections conducted on the conditions and how effective are the LV Systems are for safety purpose and management.	Geneva Coreshed Meeting Area/ Deepcore Yard	8:00am-8:30am	GEX Safety -Jeanson Wanjiman/ GEX Supervisors Deepcore Supvosors and Managers